

ST. JOHN'S COLLEGE

**MINUTES**

A meeting of **GOVERNING BODY** was held on Wednesday 18<sup>th</sup> February 2015 at 2.00 p.m. in the Senior Common Room.

Present: The President, Professor J.C.G. Pitcher, Professor K. P. Tod, Professor C. J. K. Batty, Professor I. J. Sobey, Professor S. J. Whittaker, Professor A. Grafen, Professor A. J. Parker, Professor L. Tarassenko, Professor K. Nation, Professor W. Mattli, Professor L. M. McDowell, Professor P. K. Maini, Dr. C. A. Larrington, The Revd. Professor W. Whyte, Professor R.M. Harding, Professor A. Starinets, Professor C. Jeffrey, Ms. S. Layburn, Professor M-S. Omri, Professor H. Skoda, Professor N. Lübecker, Dr. K. Doornik, Professor C. Newton, Professor G. Gottlob, Professor J. Obloj, Dr. G. Kantor, Professor B. Murnane, Professor J. Stanyek, Professor J. Bray

Apologies: Professor R. G. Compton, Professor A. R. Weidberg, Dr. C. Whistler, Professor J. Ouaknine, Professor A. Wright, Professor T. Burt de Perera, Professor J. J. Pandit

In attendance: Ms. D. Cripps

**ACTION**

**AGENDA 'B'**

1. Minutes and matters arising

The minutes of the meeting of Governing Body held on 14<sup>th</sup> January 2015 were **approved**.

2. Associate Professorship in the Anthropology of the Middle East

Dr. Zuzanna Olszewska was elected to an Official Fellowship in Anthropology from 1<sup>st</sup> September 2015.

**PRESIDENT**

3. Information security

The IT Fellow briefed Governing Body on issues relating to information security governance and the collegiate University. Governing Body **agreed** to support the Conference of Colleges' revised proposals which would require the appointment of a Fellow to have oversight of all aspects of information security governance.

**PRESIDENT**

4. Library

The Principal Bursar briefed Governing Body on presentations from four shortlisted artists for the design of the wall-based glass screen in the Otranto Passage. Two artists had been selected for further consideration.

**PRINCIPAL BURSAR**

5. Educational Policy Committee

The minutes of the meeting held on 28<sup>th</sup> January 2015 were received.

Governing Body **agreed** that in cases where leave was requested for three terms, applications should be made one year in advance.

The following sabbatical leave was **agreed**:

- a) Professor R. Harding, Hilary Term–Trinity Term 2016;
- b) Professor T. Burt de Perera, Michaelmas Term 2015–Hilary Term 2016;
- c) Professor P. R. Hayes, Hilary Term–Trinity Term 2016;
- d) Professor F. Armstrong, Michaelmas Term 2015–Trinity Term 2016.

**SENIOR TUTOR**

#### 6. Research Committee

The minutes of the meeting held on 28<sup>th</sup> January 2015 were received.

Governing Body **agreed** that in the light of the new grant schemes By-Law 33 should be deleted to allow for the abolition of the Visiting Senior Research Fellowship in its current form.

**STATUTES OFFICER**

The Fellow for Research described three alternative funding models for a Thematic Research Programme. Model A, whereby the College would entirely fund a bi- or triennial project after a two-stage evaluation process, was the Committee's preferred model. It was suggested that more detail about the number of projects that might run at any one time and the scale of the investment over a four- to five-year cycle was needed. The President asked that comments be sent to the Fellow for Research before a final recommendation was brought to Governing Body.

**FELLOW FOR RESEARCH and GOVERNING BODY**

The following Visiting Research Grants were **approved**:

- a) a grant to Professor Yannis Papadopoulos, University of Lausanne, for Hilary Term and Trinity Term 2016 to cover College accommodation and dining rights in accordance with the scheme;
- b) a grant to Dr. David Cabrelli, University of Edinburgh visiting between February and September 2015 to cover College accommodation and dining rights in accordance with the scheme, together with travels costs [].

The following small grants were **approved**:

- a) [] to Professor Maggie Snowling;
- b) [] to Dr. Jennifer Rushworth;
- c) [] to Professor Hannah Skoda.

Governing Body was asked to send suggestions for possible speakers for the Annual Research Lecture to the Fellow for Research.

**GOVERNING BODY**

#### 7. Development and Alumni Relations Committee

The minutes of the meeting held on 4<sup>th</sup> February 2015 were received. The Founder's Fellow updated Governing Body on progress to date.

Governing Body **agreed** that the University's Gift Registry should continue to be used to process donations on behalf of the College at an annual cost of [].

**FOUNDER'S FELLOW**

Governing Body also **agreed** that Domus requests to bring Alumni into lunch or dinner should be made via the Founder's Fellow. The Vice-President would notify Fellows of the new arrangement.

#### **VICE-PRESIDENT and FOUNDER'S FELLOW**

##### 8. Domestic Committee

The minutes of the meeting held on 4<sup>th</sup> February 2015 were received.

The Principal Bursar briefed Governing Body in detail about the financial position of the College Bar.

##### 9. General Purposes Committee

The minutes of the meeting held on 4<sup>th</sup> February 2015 were received.

Governing Body **agreed** that the Chaplain should be offered a permanent contract with immediate effect as a Supernumerary Fellow (without membership of Governing Body); that she should continue to report jointly to the Principal Bursar and Senior Dean but should also have regular meetings with the President and Senior Tutor; and that her terms and conditions should be reviewed.

Governing Body offered its appreciation of the valuable work done by the Chaplain both for the Chapel and for the wider College community.

#### **PRESIDENT and PRINCIPAL BURSAR**

Governing Body **agreed** that a Development Board should be formed as follows:

- a) the members of the Development Board should be the President, Principal Bursar, Founder's Fellow, Director of Development and Alumni Relations, two Fellows elected from Governing Body, one Early Career Researcher and five Alumni;
- b) the Development Board should meet three times a year with its key aims being to review and make recommendations regarding fundraising objectives and to report to Governing Body;
- c) the Alumni members of the Development Board should normally be significant donors to the College and should be asked to serve for up to three years, with the possibility of renewal for a further three years (and with terms of office being staggered to facilitate continuity).

It was also **agreed** that five Alumni, who had indicated their willingness to serve on the Board, should be invited to do so.

#### **PRESIDENT and FOUNDER'S FELLOW**

Governing Body **agreed** a new By-Law for Classes of Fellows (see Appendix One).

#### **STATUTES OFFICER**

Governing Body **agreed** the appointment of Professor A. Grafen as Senior Tutor from Michaelmas Term 2015 for a period of three years.

It was also **agreed** the appointment of the Senior Tutor as Fellow for Immigration Issues, with the support of the Bursary Manager and Academic Dean (once appointed), to take overall responsibility for compliance with staff immigration issues and the prevention of illegal working.

It was further **agreed** to appoint Ms. Emma Rampton, Deputy University Secretary and Head of the Council Secretariat, to a Supernumerary Fellowship without membership of Governing Body from 1<sup>st</sup> October 2015 for as long as she was in post in the University.

**PRESIDENT**

The Principal Bursar briefed Governing Body about the increasing number of requests from Junior Members to hold ‘charity formal’ dinners. Governing Body **agreed** that, whilst the College wished to continue to support Junior Members’ charitable endeavours, they should be asked to think creatively about more effective methods of fundraising. It was noted that there was a range of exciting fundraising projects across the University, including the Student Hub.

**PRINCIPAL BURSAR**

The President asked Governing Body that any recommendations for Honorary Fellowships be sent to her.

**GOVERNING BODY**

10. Estates Committee

The minutes of the meeting held on 11<sup>th</sup> February 2015 were received.

The Principal Bursar briefed Governing Body on the forthcoming Public Consultation on the Northern Gateway plans. He asked that any enquiries received be sent to the Bursary. The Northern Gateway Consortium which included nearly all the landowners of the site had set up a website, supported by a media adviser, to answer queries from the public.

11. Finance Committee

The minutes of the meeting held on 11<sup>th</sup> February 2015 were received.

Governing Body **agreed** that [] should be committed to joining [].

**PRINCIPAL BURSAR**

The Establishment Bursar briefed Governing Body on the Estates Budget for 2015/16. Governing Body **agreed** the budget and expressed its thanks to the College Accountant and Estates Manager for their detailed work.

**PRINCIPAL BURSAR and ESTABLISHMENT BURSAR**

12. University Research Committee

The President briefed Governing Body on concerns that the budget to Higher Education would be subject to cuts in the forthcoming Comprehensive Spending Review. She requested that every opportunity be taken to ask influencers external to Oxford (such as senior civil servants, business and community groups) to remember the importance of research and research training and the benefits of higher education. The President would circulate a proforma letter to assist with this.

**PRESIDENT**

**BELOW THE LINE ITEMS – TO NOTE**

13. Conference of Colleges

The revised unconfirmed minutes of the meeting held on 9<sup>th</sup> December 2014 were received.

Governing Body **agreed** to support the Binding Vote on Student Support for 2016/17. This was scheduled for the 5<sup>th</sup> Week meeting of the Conference of Colleges.

**APPENDIX ONE**

**BY-LAW XXXIII – CLASSES OF FELLOWS**

1. The class of Supernumerary Fellows, specified in Statute IV.1(vii), shall include the following categories:
  - a. Supernumerary Fellows,
  - b. Supernumerary Teaching Fellows,
  - c. Career Development Fellows.
  
2. The class of Emeritus Fellows, specified in Statute IV.11, shall include the following categories:
  - a. Emeritus Fellows,
  - b. Emeritus Research Fellows.