

ST. JOHN'S COLLEGE

MINUTES

A meeting of **GOVERNING BODY** was held on Wednesday 14th January 2015 at 10.30 a.m. in the Senior Common Room.

Present: The President, Professor J.C.G. Pitcher, Professor K. P. Tod, Professor C. J. K. Batty, Professor R. G. Compton, Professor I. J. Sobey, Professor S. J. Whittaker, Professor A. Grafen, Professor A. J. Parker, Dr. C. Whistler, Professor K. Nation, Professor L. M. McDowell, Dr. C. A. Larrington, Professor R.M. Harding, Professor S. Myers, Professor A. Starinets, Professor J. Schnell, Professor C. Jeffrey, Professor T. Burt de Perera, Ms. S. Layburn, Professor M-S. Omri, Professor H. Skoda, Professor N. Lübecker, Professor P. R. Hayes, Dr. K. Doornik, Professor C. Newton, Professor J. Obloj, Dr. G. Kantor, Professor B. Murnane, Professor J. Bray

Apologies: Professor A. R. Weidberg, Professor F.A. Armstrong, Professor W. Mattli, Professor P. K. Maini, The Revd. Professor W. Whyte, Professor G. Gottlob, Professor J. Stanyek, Professor J. J. Pandit

In attendance: Mr. W. A. Donger (for Item 4), Ms. D. Cripps

ACTION**AGENDA 'B'**1. Minutes and matters arising

The minutes of the meeting of Governing Body held on 3rd December 2014 were **approved**.

2. Academic Dean

The Vice-President summarised the detailed discussions of the Academic Dean Working Party. The President and Senior Tutor had subsequently met the Academic Administrator and all remaining issues had been resolved. In discussion a key point for Governing Body was to ensure that the College was represented effectively on University and Conference of College committees dealing with academic issues. It was noted that the Senior Tutor and Academic Dean model proposed was similar to the model in other areas of college (Principal Bursar/Finance Bursar and Domestic Bursar/Domestic Administrator), both of which enabled very effective input into policy-making across the collegiate University.

Governing Body **agreed**, after a vote with 24 in support, 2 against and 3 abstentions, that an Academic Dean should be appointed to a full-time position; that the Academic Dean should not be a member of Governing Body but should be in attendance at Governing Body; that it was not necessary for the Academic Dean to hold a doctorate; and that the post would be advertised both externally and internally.

Governing Body also **agreed**, after a vote with 27 in support and 2 abstentions, that the post of Academic Dean should be associated with a Supernumerary Fellowship (without membership of Governing Body).

It was further **agreed**, after a vote with 27 in support, 1 against and 1 abstention, that the Academic Dean should become the line-manager of the Academic Administrator, replacing the Senior Tutor who currently fulfilled this role.

The President thanked the Vice-President and members of the Working Party for their careful review of the issues and the clarity of their recommendations. She asked for suggestions for

members of the selection committee and any points about the job particulars and role profile to be sent to her as soon as possible.

PRESIDENT

3. Interim arrangement for supporting graduate students and Early Career Researchers

The President noted that the Tutor for Graduates would continue in post for the rest of the academic year. Professor McDowell had been due to take on the new role of Fellow for Graduates and had initiated a range of activities, including a graduate leadership programme and mentoring of the Early Career Researchers.

Governing Body **agreed** that Professor McDowell should be offered a special duties allowance [].

PRESIDENT

4. Estates issues

Governing Body received a report from Mr. Donger on the Northern Gateway proposal. He noted the likely timetable for decisions and the forthcoming public consultation on the plans.

Mr. Donger briefed Governing Body on the situation regarding the St. John's Housing Association and the context for the early surrender of their lease. He also updated Governing Body on issues surrounding the proposed gravel extraction at Waterside Farm.

PRINCIPAL BURSAR

5. Living Wage

The Principal Bursar reported to Governing Body on the College's own position in relation to the Living Wage, highlighting that the College pays all its employees above the national minimum wage and noting the range of benefits available to staff, including a generous non-contributory pension scheme, free provision of meals and a long-service bonus. The College therefore substantially meets the expectations of the Living Wage for its permanent employees.

It was noted that the University had indicated that it would be seeking accreditation as a Living Wage employer. The Conference of Colleges would make a statement on behalf of the collegiate University.

It was **agreed** that Finance Committee should look at the issue in detail and consider any costs to the College in seeking accreditation as a Living Wage employer.

PRINCIPAL BURSAR

6. Hilary Term Calendar

The Calendar was **approved** with one amendment. The Founder's Fellow urged Governing Body to note Alumni events and to attend if possible.

PRESIDENT

7. Conference of Colleges

The unconfirmed minutes of the meeting held on 9th December 2014 were received.

PRESIDENT