

ST. JOHN'S COLLEGE

MINUTES

A meeting of **GOVERNING BODY** was held on Wednesday 21st June 2016 at 2.00 p.m. in the Senior Common Room.

Present: The President, Professor C. J. K. Batty, Professor I. J. Sobey, Professor A. Grafen, Professor A. R. Weidberg, Professor S. Elston, Professor L. Tarassenko, Professor Z. Molnár, Professor M. Cannon, Professor K. Nation, Professor P. Maini, Dr. C. A. Larrington, Professor H. Bouman, Professor N. P. Harberd, Professor S. Myers, Professor A. Wright, Ms. S. Layburn, Professor N. Lübecker, Professor P. R. Hayes, Dr. K. Doornik, Professor C. Newton, Professor R. Ekins, Dr. G. Kantor, Professor B. Murnane, Professor J. Bray, Professor K. Southwood, Professor Z. Olszewska, Ms. L. Eberle, Ms. K. Burnett (MCR President), Mr A. Payne (MCR Vice-President), Ms. J. Colston (JCR President)

Apologies: Professor J. C. G. Pitcher, Dr. C Whistler, Professor P. P. Craig, Professor L. M. McDowell, Professor A. Starinets, Professor J. Schnell, Professor M-S. Omri, Professor H. Skoda, Professor J. Obloj, Professor J. Stanyek, Professor J. J. Pandit, Professor Sir R. Collins, Mr L. Rostill, Mr T Wadsworth (JCR Vice-President), Mr A. Graham (JCR Secretary)

In attendance: Dr. E. Clewlow (Academic Dean), Ms. A. Bielby (Director of Development and Alumni Relations), Ms. D. Cripps

ACTION**AGENDA 'A'**1. Minutes and matters arising

The minutes of the meeting of Governing Body held on 25th May 2016 were **approved**.

2. Rents and Charges

The Acting Principal Bursar reported on the discussions between representatives of the JCR, MCR and SCR on rents and charges for the 2016/17 academic year. Against a background of a renewed squeeze on public sector expenditure, the abolition of the maintenance grant for all undergraduates starting in Michaelmas Term 2016 and with all government funding replaced by loans, the Committee recommended increases of 2.75% in rents, 2.75% in the fixed charge, and 2.75% in food charges.

It also recommended that the current maximum for the Academic Grant should be raised by 7.32% to £425 for graduates and with an increase of 7.26% to £325 for undergraduates.

Governing Body **agreed** these recommendations.

It was also **agreed** that:

- i. the JCR grant should be increased [];
- ii. the MCR grant should be increased [].

A number of separate proposals (issues with signing on daily in the Main Lodge during vacations, provision of larger kitchens, the Special Grant process, the refurbishment of the MCR and wifi provision in graduate accommodation) would be considered by either Educational Policy Committee or Domestic Committee, as appropriate, in Michaelmas Term. The Domestic and Conference Manager would take forward the issue of the regrading of rooms.

The Acting Principal Bursar noted the Committee's thanks for the detailed and focused information provided by the JCR and MCR.

ACTING PRINCIPAL BURSAR

3. Prevent Duty

The Acting Principal Bursar reported that all policies, procedures and arrangements required for the College to conform to the statutory Prevent Duty as part of the Counter-Terrorism and Security Act 2015 had been considered by the relevant College committees and would be reviewed annually thereafter.

He noted that the policy on *Research Ethics for College-only Staff* would be considered further by Research Committee in Michaelmas Term.

The Governing Body reviewed the *Training Document on the Prevent Duty*.

It was **agreed** that:

- i. the Prevent Duty Report should be submitted to HEFCE on 1st August 2016;
- ii. the policies and procedures should be approved and posted on the College website for public dissemination;
- iii. the *Training Document on the Prevent Duty* would be sent annually (electronically or in paper copy as appropriate) in 0th Week of Michaelmas Term to all Fellows, academic and non-academic staff, and the student body.

Governing Body thanked the Acting Principal Bursar and Dr Campbell for their work and Junior Members for their support.

ACTING PRINCIPAL BURSAR

4. Equality Committee

The minutes of the meeting held on 25th May 2016 were received.

The Governing Body **agreed** that a cultural competence session would be arranged for academic staff during 0th Week of Michaelmas Term.

It was also **agreed** that the sexual consent and race awareness workshops offered to new undergraduate students during 0th Week of Michaelmas Term would be marked on the timetable as endorsed by the College.

5. Educational Policy Committee

The minutes of the meeting held on 8th June 2016 were received.

6. Decanal Committee

The minutes of the meeting held on 8th June 2016 were received.

The Senior Dean noted the recommendations of the recent Welfare Review, highlighting in particular that the number of Junior Deans had been increased from four to six (with five in post in Michaelmas Term). The Governing Body thanked the Senior Dean and the alumna, Ms. Kerry Dean, who had led the review.

7. Ball Steering Committee

The minutes of the meeting held on 25th May 2016 were received.

8. Academic Services Committee

The minutes of the meeting held on 1st June 2016 were received.

9. Any other business

The Governing Body congratulated the President on being awarded a CBE in the Queen's Birthday Honours List.

Congratulations were also offered to alumni Sir Paul Marshall, Sir Stuart Hampson (who was appointed CVO) and Caroline Plumb (OBE), and to former Professorial Fellow, Professor Sir David Clary.