

ST. JOHN'S COLLEGE

MINUTES

A meeting of **GOVERNING BODY** was held on Wednesday 19th April 2023 at 2.00 p.m. in the Senior Common Room.

Present: The President, Professor S. J. Whittaker, Professor A. R. Weidberg, Professor S. J. Elston, Professor Z. Molnár, Professor M. Cannon, Professor K. Nation, Professor C. A. Larrington, The Revd Professor W. Whyte, Professor A. Hills, Professor R. M. Harding, Professor H. Bouman, Professor M-S. Omri, Professor H. Skoda, Professor N. Lübecker, Professor P. R. Hayes, Professor C. Newton, Professor J. Obloj, Professor B. Murnane, Professor K. Southwood, Professor J. J. Pandit, Professor Sir R. Collins, Professor I. Klinke, Professor C. Beem, Professor S. Kiefer, Professor N. Sugimura, Professor S. Toussaert, Professor R. Slater, Mr R. Crow, Professor S. White, Professor E. Wonnacott, Dr M. Nicholls, Professor N. K. Jones, Ms Z. Hancock, Dr S. Campbell, Professor R. Hoye, Professor L. Hunt, Professor R. Lall, Professor K. J. Patel, Dr J. Richards (ECR Representative)

Apologies: Professor R. G. Compton, Professor P. K. Maini, Professor N. P. Harberd, Professor S. Myers, Professor A. Starinets, Professor T. Burt de Perera, Professor A. Russell, Professor G. Gottlob, Professor R. Ekins, Dr G. Kantor, Professor J. Stanyek, Professor Z. Olszewska, Professor L. Pratt, Professor L. di Mare, Professor G. Rose, Professor E. Greensmith, Professor B. McFarlane, Professor B. Stevenson, Dr. Z. Cai (ECR Representative)

In attendance: Ms. D. Cripps

AGENDA 'B'

ACTION

1. Minutes and matters arising

The minutes of the meeting of Governing Body held on 8th March 2023 were **approved**.

2. Casberd Scholarships

The Governing Body **agreed** to elect Patrick Breeze, Alejandra Cilleruelo Pascual, Christian Goodwin and Isabella Preschern to Casberd Scholarships.

SENIOR TUTOR

3. Career Development Research Fellowship Scheme

The Senior Tutor reported that the Governing Body's suggestions had been incorporated into the revised version of the Career Development Research Fellowship Scheme.

The Governing Body **agreed** the details of the scheme as follows:

- a) the posts would be called Career Development Research Fellowships (CDRFs);
- b) these CDRF posts would be advertised for a duration of four years (subject to guidance from HR);
- c) the principles for subject-level recruitment and organisation would be as specified in paragraph 4 of the scheme, under which each CDRF would be mentored by a Fellow in their own subject; to provide additional advice/mentoring from outside the CDRFs' immediate subject areas, four general College CDRF mentors would be appointed, one from each Division, to work with the Fellow for Early Career Researchers;
- d) the arrangements for time spent on work other than research would be as specified in paragraph 5 of the scheme;

- e) the Further Particulars for CDRFs would specify that the candidates must have been awarded their doctorate no more than three years, or must plan to submit no less than three months, before the commencement of the post (as specified in paragraph 8 of the scheme);
- f) the processes for recruitment would be as specified under paragraphs 7–11 of the scheme, and the recruitment process for CDRFs would be developed and resourced accordingly in consultation with the Principal Bursar, the HR Office, and the Academic Office;
- g) pay and allowances would be set for CDRFs as specified under paragraph 12 of the scheme;
- h) Educational Policy Committee/General Purposes Committee would develop guidelines for fractional appointments as specified at paragraph 13 of the scheme, with case-by-case requests to be addressed under these guidelines by the Provost for Academic Affairs and the Senior Tutor.

PROVOST FOR ACADEMIC AFFAIRS/SENIOR TUTOR

A single College Lecturer scheme with a sliding scale of teaching stint, remuneration and allowances had been discussed at Educational Policy Committee in Hilary Term. The Senior Tutor presented an updated version and Governing Body **agreed** the details of the scheme as follows:

- a) College Lecturers would be appointed to cover teaching, administrative, pastoral, and admissions (etc.) needs in a given subject; they would also be appointed partly on the basis of academic excellence appropriate for their stage of career and given time for the pursuit of personal scholarship; these posts should be expressed as Full Time Equivalent fractions ('FTE') as laid out in Section 1 of the scheme;
- b) arrangements for mentoring and light-touch annual review would be established (as detailed in Section 2 of the scheme);
- c) the College would retain the option to engage casual out-tutors, non-stipendiary and stipendiary lecturers in some situations (as laid out in Sections 3 and 4 of the scheme);
- d) the recruitment process would be as laid out in Section 5 of the scheme;
- e) these College Lectureships would typically be offered for four, eight or twelve months (as detailed in Section 6 of the scheme), with remuneration and benefits as laid out in Sections 7–8;
- f) the Further Particulars (Appendix 2 of the scheme) and Contract (Appendix 3 of the scheme) were **approved**, subject to revision by HR and the Bursary as necessary;
- g) a suitable panel would be constituted to consider whether to move existing posts and postholders to a College Lecturer contract (as specified in Section 9).

PROVOST FOR ACADEMIC AFFAIRS/SENIOR TUTOR

4. Oxford North Committee

The minutes of the meeting held on 28th March 2023 were received.

The Principal Bursar summarised the financial position and the College's share capital investment in Thomas White Oxford.

The Governing Body **agreed** the subscription of [] ordinary shares [] in TWO Ltd.

PRINCIPAL BURSAR

5. Consultation on the mode of undergraduate admissions

The Fellow for Access and Admissions reported that the University Admissions Interview Working Group had collected and assessed feedback from a wide range of stakeholders to assist in the decision on the future format of undergraduate admissions interviews. A binding vote by each college would be held in Week 4 of Trinity Term with two options: a) in-person interviews; b) remote interviews. Each of the principal subjects in College had been consulted, including the distribution of views amongst individual subject tutors.

The Governing Body **agreed** to vote in favour of continuing with remote interviews.

The Fellow for Access and Admissions **agreed** to investigate the computer protection materials for candidates in countries where free speech might be inhibited.

It was noted that the recent Offerholder Day was an excellent way to give candidates an opportunity to experience college life and that other ways to maintain the connection might be explored.

FELLOW FOR ACCESS & ADMISSIONS

6. Global Young Scientists Summit 2024

The President had been invited by the National Research Foundation (NRF) Singapore to be a Guest Speaker at next year's Global Young Scientists Summit (GYSS), from 8th to 12th January 2024.

The Governing Body **approved** the President's absence from College for Weeks 0 and 1 of Hilary Term 2024.

BELOW THE LINE ITEMS – TO NOTE

7. Conference of Colleges

The unconfirmed minutes of the meeting of the Conference of Colleges held on 16th March 2023 were received.