

ST JOHN'S COLLEGE

MINUTES

A meeting of **GOVERNING BODY** was held on Wednesday, 8th March 2023 at 2.00 p.m. in the Senior Common Room.

Present: The President, Professor S. J. Whittaker, Professor Z. Molnár, Professor M. Cannon, Professor K. Nation, Professor C. A. Larrington, Professor A. Hills, Professor R. M. Harding, Professor H. Bouman, Professor N. P. Harberd, Professor A. Starinets, Professor J. Schnell, Professor T. Burt de Perera, Professor M-S. Omri, Professor H. Skoda, Professor N. Lübecker, Professor P. R. Hayes, Professor C. Newton, Professor J. Obloj, Dr G. Kantor, Professor B. Murnane, Professor K. Southwood, Professor C. Beem, Professor L. di Mare, Professor S. Kiefer, Professor N. Sugimura, Professor R. Slater, Mr R. Crow, Professor S. White, Professor E. Greensmith, Professor B. McFarlane, Dr M. Nicholls, Dr E. Wonnacott, Professor N. Jones, Ms Z. Hancock, Dr S. Campbell, Dr K. Doornik, Professor L. Hunt, Professor R. Lall, Professor K. J. Patel, Dr J. Richards (ECR Representative)

Apologies: Professor R. G. Compton, Professor A. R. Weidberg, Professor S. Elston, Professor P. Maini, The Revd Professor W. Whyte, Professor D. Martin, Professor S. Myers, Professor A. Wright, Ms S. Layburn, Professor A. Russell, Professor G. Gottlob, Professor R. Ekins, Professor J. Stanyek, Professor J. J. Pandit, Professor Z. Olszewska, Professor Sir R. Collins, Professor I. Klinke, Professor L. Pratt, Professor G. Rose, Professor S. Toussaert, Professor B. Stevenson, Professor R. Hoye, Dr Z. Cai (ECR Representative)

In attendance: Mrs I Burke

AGENDA 'B'**ACTION**1. Minutes

The minutes of the Governing Body meeting held on 15th February 2023 were approved.

2. Matters arising

The Senior Tutor reported back on the Career Development Fellowship Scheme:

- the proposed title was Career Development Research Fellow (CDRF);
- appointing committees would have at least one external assessor, with the option of including a second external if required;
- All Souls College was moving in a similar direction with their programme;
- appointments would be for a fixed term of four years, and legal and HR advice had been obtained about managing potential risks;
- consultations about current Supernumerary Teaching Fellow posts were ongoing and proposals would be brought to Governing Body.

A revised paper incorporating the above points would be presented to Governing Body for consideration at its next meeting.

SENIOR TUTOR

3. Elections to Honorary Fellowships

The Governing Body **elected** Professor David Edgerton FBA, Professor Judy Hirst FRS FMedSci, Mr Musa Okwonga FRSL, Professor Sir Stephen Powis FRCP and Professor Salim Yusuf to Honorary Fellowships.

PRESIDENT

4. EJRA Review Panel: proposed updated Terms of Reference and membership

A couple of amendments were proposed to the Terms of Reference: instead of the Senior Tutor, the Provost for Academic Affairs would now be a panel member and additional meetings would take place in Trinity Term 2023.

The updated Terms of Reference of the EJRA Review Panel were **approved**.

PRESIDENT

5. Development and Alumni Relations Committee

The minutes of the meeting held on 14th February 2023 were received.

6. Domestic and Establishment Committee

The minutes of the meeting held on 23rd February 2023 were received.

The following policies were **approved** as part of the annual review process: CCTV, Conduct in the Workplace, Fire and Safety, Health and Safety, Smoking, and Student Events with Alcohol.

It was **agreed** to apply to the City Council for accreditation for the Oxford Living Wage, which applies to all directly-employed staff but does not mandate paying the Oxford Living Wage to contractors and agency staff.

It was **agreed** to implement a formal long-service recognition of professional staff for each decade of service completed. The new HR system would help to ensure that start dates of all professional staff were readily available. The Keeper of the Pictures reminded Governing Body that it had previously been agreed to celebrate the next generation of long-serving professional staff with another photographic project.

PRINCIPAL BURSAR

Expenditure [] for consultancy, labour and equipment for planting of theatrical shrubbery in the main garden was **approved**.

KEEPER OF THE GROVES

7. Educational Policy Committee

The minutes of the meeting held on 1st March 2023 were received.

The Music Faculty's request for a two-hour buy-out for Professor Stanyek for two years from Michaelmas Term 2023 at payment rate A (equating to £841.92 per year) was **agreed**. It was also **agreed** to appoint a five-hour College lectureship from Michaelmas Term 2023 to cover the entire teaching need for two years in the first instance, with the possibility of a third year, should the Faculty request an extension to the period of Professor Stanyek's buy-out.

It was **agreed** to seek a College association together with Christ Church and Worcester College for the proposed APTF-F for Italian teaching (with a one-hour share of the stint) with effect from October 2024 to replace the current shared ECR arrangement.

The Senior Tutor advised that Educational Policy Committee had a helpful discussion on a draft paper on College Lecturers prepared by the ECR Working Group and suggested a few amendments to the scheme.

Governing Body **accepted** the scheme in principle for all new appointments with effect from Michaelmas Term 2023, subject to receiving the full paper including proposed amendments in Trinity Term.

It was noted that implications for existing post holders would be dealt with individually during the transition phase to ensure that nobody would be disadvantaged and that there was equivalence between similar roles.

SENIOR TUTOR

Governing Body noted the report undertaken within the University to collect and assess feedback from stakeholders on the future format of undergraduate admission interviews. Colleges would be asked for a binding vote in Week 4 of Trinity Term on whether to return to in-person interviews or to retain remote interviews. A two-thirds majority of college votes would be needed if admission interviews were to continue online; otherwise they would revert to in-person interviews in December 2023. The University would undertake a review after five years on the chosen mode.

The views of the Tutors of the twenty-five principal subjects in College would be sought to assist Governing Body in its discussions in Week 0 of Trinity Term.

Fellow for Admissions

8. Research Committee

The minutes of the meeting held on 1st March 2023 were received.

The following grant applications were unanimously **approved**:

- A grant [] to Professor R. Hoye for the project ‘A New Generation of Efficient Polarised Light Emitters Based on Perovskite Nanoplatelets’ from 1st May 2023 to 1st May 2024.
- A grant [] to Dr August Vadisiute (JRF, sponsored by Professor Z. Molnár) for the project ‘Cellular and Molecular Interactions between Neurons and Microglia in Normal and Altered Cerebral Cortical Development’ from 1st April 2023 to 1st April 2025.
- A Visiting Researcher Grant to Dr J. Richards to invite Professor P. Brimblecombe from National Sun Yat-sen University, Taiwan from 3rd–28th July 2023 [] plus College accommodation, SCR membership and dining privileges in accordance with the scheme.

The Governing Body also **agreed** to restart the Visiting Scholars scheme this summer. The application deadline was Friday of 0th Week Trinity Term. Further details would be provided on the website.

FELLOW FOR RESEARCH

9. Trinity Term 2023 Calendar

The 2023 Trinity Term calendar was noted.

BELOW THE LINE ITEMS – TO NOTE

10. Academic Service Committee

The minutes of the meeting held on 22nd February 2023 were received.

11. Conference of College

The unconfirmed minutes of the meeting of the Conference of Colleges held on 16th February 2023 were received.