

## ST. JOHN'S COLLEGE

## MINUTES

A meeting of **GOVERNING BODY** was held on Wednesday 30<sup>th</sup> November 2022 at 2.00 p.m. in the Garden Quad Reception Room.

Present: The President, Professor S. J. Whittaker, Professor A. R. Weidberg, Professor S. J. Elston, Professor C. Whistler, Professor Z. Molnár, Professor K. Nation, Professor R. M. Harding, Professor H. Bouman, Professor A. Wright, Professor J. Schnell, Professor M-S. Omri, Professor N. Lübecker, Professor P. R. Hayes, Professor R. Ekins, Professor J. Obloj, Dr G. Kantor, Professor B. Murnane, Professor J. Stanyek, Professor K. Southwood, Professor Z. Olszewska, Professor I. Klinke, Professor C. Beem, Professor L. di Mare, Professor S. Kiefer, Mr R. Crow, Professor S. White, Professor E. Greensmith, Professor B. McFarlane, Professor E. Wonnacott, Dr M. Nicholls, Professor N. K. Jones, Ms Z. Hancock, Dr S. Campbell, Dr K. Doornik, Professor B. Stevenson, Professor R. Lall, Professor K. J. Patel, Dr Z. Cai (ECR Representative), Dr J. Richards (ECR Representative)

Apologies: Professor R. G. Compton, Professor P. K. Maini, Professor C. A. Larrington, The Revd Professor W. Whyte, Professor A. Hills, Professor D. Martin, Professor N. P. Harberd, Professor A. Starinets, Professor T. Burt de Perera, Professor H. Skoda, Professor A. Russell, Professor C. Newton, Professor G. Gottlob, Professor J. J. Pandit, Professor Sir R. Collins, Professor L. Pratt, Professor G. Rose, Professor N. Sugimura, Professor S. Toussaert, Professor L. Hunt

In attendance: Ms. D. Cripps

## AGENDA 'B'

## ACTION

1. Minutes and matters arising

The minutes of the meeting of Governing Body held on 9<sup>th</sup> November 2022 were **approved**.

2. Academic Services Committee

The minutes of the meeting held on 16<sup>th</sup> November 2022 were received.

The Governing Body **agreed** that historical student record files should be digitised by the Oxford Duplication Centre [ ] and that custody of the 'Crypt' should be transferred from the Academic Office to the Archive.

3. Domestic and Establishment Committee

The minutes of the meeting held on 16<sup>th</sup> November 2022 were received.

The Principal Bursar updated Governing Body on the process of standardisation of contract terms and conditions across various College departments in order to be consistent and to have equity within and across teams. She noted the concerns expressed and encouraged trustees to raise issues directly with her.

The Governing Body **agreed** the updated flag protocol

It was also **agreed** to fund continued garden consultancy services from Michael Lear until 1<sup>st</sup> October 2023 [ ] and to fund three specific projects (further tree and shrub planting of the restored banks on either side of the Parks Road squint access, restoration of the north-east corner of the Great Lawn as required, and production of a map showing the evolution of the main garden from the 1578 Agas map) [ ].

It was **agreed** to match funding offered by the Sports Federation for those students competing at international level. It was noted that, other than funding for international level sporting endeavours, the College would not fund individual sporting activities outside of the remit of the Blues Grant.

**SPORTS OFFICER**

The Governing Body further **agreed** to set up a cycle-to-work scheme with the Green Commute Initiative and to make it available to all eligible employees. It was noted that electric charging points would be installed in College.

**PRINCIPAL BURSAR**

4. Educational Policy Committee.

The minutes of the meeting held on 23<sup>rd</sup> November 2022 were received.

The Governing Body **agreed** to appoint a 1.0 FTE College Lecturer in Geography for one year with effect from Michaelmas Term 2023 to cover a period of sabbatical leave for Professor Klinke.

It was also **agreed** to appoint a College Lecturer in Archaeology for one year at the appropriate FTE for the academic year 2023/24.

**SENIOR TUTOR**

It was **agreed** that, in the short term, approval of special grants should be devolved to Educational Policy Committee so that grants might be paid to students as soon as possible before their dates of travel rather than waiting for Governing Body approval in Weeks 5 and 8 of each term.

**PRINCIPAL BURSAR, SENIOR TUTOR**

It was **agreed** to increase the value of the subject dinner subsidy [ ], in line with the cost of a College meal.

The changes to the guidance on risk assessment for under-18 students was noted and would be reflected in the risk assessment documentation.

**SENIOR TUTOR**

Sabbatical leave for Professor Strathern (Michaelmas Term 2023) and for Professor Murnane (Michaelmas Term 2023 to Trinity Term 2024) was **agreed** Sabbatical leave for Professor Whittaker was **agreed** (Hilary Term 2023).

5. Research Committee.

The minutes of the meeting held on 23<sup>rd</sup> November 2022 were received.

The Governing Body **agreed** grants as follows:

- a) a Visiting Researcher Grant for Professor Whyte to invite Professor Ning de Coninck-Smith (Aarhus University) from 24<sup>th</sup> April to 17<sup>th</sup> June 2023 [ ], with temporary SCR membership and dining privileges in accordance with the scheme [ ];
- b) a Visiting Researcher Grant for Dr Coons to invite Dr Aida Maraj (University of Michigan) from 7<sup>th</sup> April to 17<sup>th</sup> June 2023 [ ], with temporary SCR membership and dining privileges in accordance with the scheme [ ].

The budget for 2022/23 (including an updated grant scheme) was **agreed**.

It was **agreed** to raise the maximum value of the Welcome Grant from £10k to £20k; the value of the Medium Grant from £4k–£20k to £10k–£25k; and the value of the Large Grant from £20k–£55k to £25k–£65k.

It was also **agreed** that eligibility for Medium and Large Grants would be revised to apply to members of Governing Body, Permanent Supernumerary Fellows, Supernumerary Teaching Fellows, Emeritus Research Fellows, Senior Research Fellow and Junior Research Fellows.

#### **FELLOW FOR RESEARCH**

It was noted that transparency about privileges for different categories of Fellow would be welcomed. Opportunities for wider discussion with the wider Early Career Researcher group in College would be considered further.

#### **PRESIDENT, FELLOW FOR EARLY CAREER RESEARCHERS**

It was further **agreed** to reintroduce the Small Grant with a maximum value of £10k as a ‘rapid response’ grant administered directly by the Committee, with applications being considered by circulation on a rolling basis and eligibility as for Medium and Large Grants. This latter scheme would be funded by an allocation of £60k per annum. It was noted that the By-Law for Research Committee would need to be updated to reflect this.

#### **FELLOW FOR RESEARCH, STATUTES OFFICER**

The dates for research soirées for the next two terms were noted.

It was **agreed** to advertise grant information and deadlines more widely across College.

#### 6. Graduate Scholarships for Ukraine, 2023–24

The Senior Tutor reported on the scheme to date.

The Governing Body **agreed** to participate in the 2023–24 scheme, by providing free accommodation and meals to a Ukrainian refugee scholar.

#### **SENIOR TUTOR**

#### 7. Hilary Term 2023 Calendar

The draft Hilary Term Calendar was approved with one amendment.

#### **BELOW THE LINE ITEMS – TO NOTE**

#### 8. Development and Alumni Relations Committee

The minutes of the meeting held on 8<sup>th</sup> November 2022 were received.

#### 9. Official Guests to Dinners, 2022–23

The list of official guests to dinners was received.