

ST. JOHN'S COLLEGE

MINUTES

A meeting of **GOVERNING BODY** was held on Wednesday 13th November 2013, at 2.00 p.m. in the Senior Common Room.

Present: The President, Professor Dr. J.C.G. Pitcher, Professor K. P. Tod, Professor C. J. K. Batty, Professor S. J. Whittaker, Professor A. J. Parker, Professor S.J. Elston, Dr. C. Whistler, Professor L. Tarassenko, Dr. M. Cannon, Professor W. Mattli, Professor J. Ouaknine, Professor L. M. McDowell, Professor P. K. Maini, Dr. C. A. Larrington, The Revd. Dr. W. Whyte, Dr. A. Hills, Dr. R.M. Harding, Dr. H. Bouman, Dr. A. Wright, Dr. J. Schnell, Dr. C. Jeffrey, Dr. T. Burt de Perera Dr. J.G.C. Snicker, Ms. S. Layburn, Dr. M-S. Omri, Dr. P. Hayes, Dr. K. Doornik, Professor C. Newton, Professor G. Gottlob, Dr. R. Ekins, Dr. J. Obloj, Dr. G. Kantor, Dr. B. Murnane, Dr. J. Stanyek, Professor J. Bray, Dr. K. Southwood.

Apologies: Professor F.A. Armstrong, Professor P.P. Craig, Professor N. P. Harberd, Dr. A. Starinets, Dr. H. Skoda, Dr. N. Lübecker,

ACTION

AGENDA 'B'

1. Minutes

The minutes of the meeting of Governing Body held on 16th October 2013 were approved.

2. Research Centre Management Committee

The minutes of the meeting held on 23rd October 2013 were received.

The recommendation to award to Dr Murnane a grant of £4,000 pounds to hold a conference on Anglo-German culture transfer during the reign of the House of Hanover was accepted. Colleagues were asked to recommend names for the Annual Research Centre Lecture.

3. Educational Policy Committee

The minutes of the meeting held on 23rd October 2013 were received.

After a discussion regarding item 4, it was agreed to seek an association of a Tutorial Fellowship with a University Lecturership in Social Anthropology and to continue to admit students in Archaeology and Anthropology.

Professor Batty pointed out that in item 5, para 2, the proposal to not include the outcome in FHS results of the 3rd year of 4 year courses was a mistake, as in many cases performance at the end of 3 years was a better measure of undergraduate academic achievement than that at the end of 4 years. It was decided that in future for 4 year courses, where the 4th year was more comparable to a Masters degree, it would be the 3rd year classifications that would be considered, even though this would not give the same results as those in the Norrington Table.

It was agreed to circulate details of the Final Honour Schools results to Governing Body.

The following recommendations were approved by Governing Body:

- Funding of the Early Career Fellows Retreat proposed for 2014 (subject to a separate application). This would not come out of existing Research Centre funding.
- Professor Compton be allowed to carry over extra accumulated time to count towards a future sabbatical.

The following proposals from the Joint Fees & Student Support Advisory Group (JFSSAG) were considered:

- (i) There should be parity of bursary provision for all students in the £0-16k household income band;
- (ii) Bursary provision should be adjusted for those in the different household income bands (£16-20k, £20-25k, and £25-30k) such that the total level of government grants, loans and Oxford Bursary exceeds the latest estimate of the lower end of the range of the cost of living in Oxford for nine months;
- (iii) The first year extra “start up” bursary should be discontinued, and support smoothed across the years of study;
- (iv) There should be a fee reduction for Moritz-Heyman scholars only, and not for other students in the £0-16k household income band;
- (v) Any additional funds, within limits defined by JFSSAG, should be used for outreach and retention activities, subject to a review of priorities for future activities in this area.

Governing Body **agreed** that College would support proposals (i) – (iv) but proposal (v) required clarification by Conference of Colleges regarding the limits referred to and how these would be monitored.

**PRESIDENT
FINANCE BURSAR**

4. Chapel and Patronage Committee

The minutes of the meeting held on 30th October 2013 were received.

The following recommendations were **agreed** by Governing Body:

- A grant of £400 be made [] towards removal costs;
- A grant of £500 from the Hanborough Trust be made to an Alumnus [] towards a planned visit to New York to undertake research for his next book on disability studies.

5. Domestic Committee

The minutes of the meeting held on 30th October 2013 were received.

The recommended increases to charges for SCR meals, guest rooms and Academic rents were **accepted**. The recommendation that, subject to approval of Finance Committee, the JCR should be awarded up to 3,700 pounds to purchase the items required to update the current facilities of the JCR was **accepted**.

6. General Purposes Committee

The minutes of the meeting held on 30th October 2013 were received, subject to the following correction:

Item 8(iii) replace “alumni” by Degree Day Coordinator

Dr. A. Starinets’ Fellowship was renewed from 1st October 2013 for 7 years.

Governing Body **agreed** that the President should offer election to an Honorary Fellowship to four individuals:

[]

Fellows were encouraged to contact the President with ideas regarding academic strategy (item 5).

7. Risk Management Committee

The minutes of the meeting held on 6th November 2013 were received.

8. Estates Committee

The minutes of the meeting held on 6th November 2013 were received.

Governing Body **agreed** the following recommendations:

- Bagley Wood – Kennington Boundary
Savills to investigate the exact location of the boundary of Bagley Wood – Kennington and take appropriate action upon receipt of the report.
- Bagley Wood - Oxford Abingdon Road
Embankment Repair
Potential transfer of land ownership
Savills to keep the matter under review and provide further advice.
- Chancel repair liability
The College should continue to seek legal and professional advice about how best to deal with the any liability on the part of the College to make payments in respect of the Chancel repairs.
- Land at Pear Tree
Savills be asked to prepare a statement[] outlining the College’s position.
- North Luton
Savills enter negotiations for equalisation agreements and instruct solicitors for both sites, North Luton and South East Milton Keynes, [].

9. Finance Committee

The minutes of the meeting held on 6th November 2013 were received.

It was agreed to revisit item 2 concerning the number of Fellows on Finance Committee.

FINANCE BURSAR

It was **agreed** that this recommendation should be considered by a special meeting of the General Purposes Committee, which would include members of Research Committee.

Governing Body also **agreed**:

- A provisional budget of between £160,000- £170,000 per annum for spending in the Research Centre for the current and next academic year.
- Research Associates on contracts of less than one year duration should be offered membership of USS in a manner analogous to similar arrangements for Stipendiary Lecturers on contracts of less than one year's duration be put in place with effect from 1st October 2013.
- That an initial budget of £60,000 should be made available for the 2000 Women matriculating celebrations.

PRESIDENT

10. Entertainments Committee (by circulation of email: 7th November 2013)

The minutes were received.

11. Any other business:

The President reported that she had received a letter from Professor Fraser Armstrong thanking College for its generous support of his presentation, "Solving the Energy Crisis – From Ancient to Future Solar Fuels", at this summer's Royal Society Summer Science Exhibition. A total of 12,505 people visited the Exhibition and about 3000 were engaged in discussion at Professor Armstrong's stand.

Meeting ended 4.15 p.m.