

ST. JOHN'S COLLEGE

MINUTES

A meeting of **GOVERNING BODY** was held on Friday 5th July 2013 at 2 p.m. in the Senior Common Room.

Present: The President, Dr. J.C.G. Pitcher, Dr. I. J. Sobey, Dr. A. R. Weidberg, Professor A. J. Parker, Professor F.A. Armstrong, Professor S.J. Elston, Dr. C. Whistler, Professor R. Bush, Professor Z. Molnár, Professor K. Nation, Professor J. Ouaknine, The Revd. Dr. W. Whyte, Dr. A. Hills, Dr. R.M. Harding, Dr. H. Bouman, Professor N. P. Harberd, Dr. A. Wright, Dr. A. Starinets, Dr. J. Schnell, Dr. C. Jeffrey, Dr. J.G.C. Snicker, Ms. S. Layburn, Dr. M-S. Omri, Dr. H. Skoda, Dr. N. Lübecker, Dr. P. Hayes, Dr. K. Doornik, Professor C. Newton, Professor G. Gottlob, Dr. R. Ekins, Dr. J. Obloj, Dr. G. Kantor, Dr. B. Murnane, Dr. J. Stanyek, Professor J. Bray, Professor D. Kwiatkowski.

Apologies Professor K. P. Tod, Dr. P. K. Dresch, Professor P.P. Craig, Dr. M. Cannon, Dr. C. A. Larrington, Dr. T. Burt de Perera.

ACTION

AGENDA 'B'

1. Minutes

The minutes of the meetings of Governing Body held on 18th June were approved

2. Library project

The Principal Bursar reported that the architects have completed Stage B (Feasibility Study) and are moving into Stage C (Concept Design), as detailed in the report from the Library Working Group dated 1st July. He invited views and comments on design features to feed into discussions of the Working Group. The Keeper of the Groves, who is a member of the Working Group, also invited comments concerning the impact of the project on the garden and the President's garden. It was noted that the aim of preparing a final report for the 0th Week meeting of Governing Body next term would potentially limit time for consultation with Junior members. The Principal Bursar reported that this time would be extended by one week. The Senior Dean and Principal Bursar will write to the JCR over the summer to remind them of the consultation exercise and its timing.

PRINCIPAL BURSAR AND SENIOR DEAN

3. Remunerations Committee

The minutes of the Remunerations Committee held on 25th June 2013 were received.

Governing Body **agreed** that any pay award agreed at a national level as from 1st August 2013 should be implemented for those employees of the College who are also members of the Governing Body, provided that the agreed payment does not exceed 2%.

Governing Body **agreed** that any pay award agreed at the national level as from 1st August 2013 should be implemented for the Stipends of College Officers, provided that the agreed payment does not exceed 2%.

FINANCE BURSAR

4. Fellows' Housing Committee

The minutes of an email circulation of the Fellows' Housing Committee held on 28th June 2013 were received.

Governing Body **agreed** that the costs of additional maintenance expenditure and improvements to a house [] jointly owned by the College and a Fellow [] should be shared between the College and the Fellow, each party paying 50%.

The minutes of a second email circulation of the Fellows' Housing Committee held on 28th June 2013 were received.

Governing Body agreed that the costs of improvements to a house wholly owned by the College [] be approved.

5. Conferences of Colleges

The unconfirmed minutes of Conference of Colleges held on 20th June 2013 were received. The Finance Bursar drew attention to item 8 concerning revision to the JRAM from 2014/15.

6. Nominations for Honorary Fellowships

The President invited Governing Body to submit nominations for Honorary Fellowships before the end of Michaelmas Term 2013. Eligible persons will have an association with the College, as well as distinction in research, scholarship, public life or professional advancement. Nominations of female candidates are particularly welcomed.

7. IT support

The Senior Tutor provided an update of the continuing work of the IT team as they review and enhance College's IT resources and Information Security procedures. He reminded Governing Body of the importance of keeping data and information secure, noting the scrutiny exacted by the Information Commissioner's Office. Governing Body agreed authority to hire an additional IT Officer, subject to the development of a suitable specification of the post which should be approved by three out of four of the following officers (and the dissent of none): President, Principal Bursar, Senior Tutor and Finance Bursar.

8. Any other business

The President noted that this was the final meeting of Governing Body with Dr Sobey as Senior Tutor. Governing Body thanked Dr Sobey for his commitment and hard work throughout his tenure as Senior Tutor.