

ST. JOHN'S COLLEGE

MINUTES

A meeting of **GOVERNING BODY** was held on Wednesday 13th February 2013 at 2.00 p.m. in the Senior Common Room.

Present: The President, Dr. J.C.G. Pitcher, Professor C. J. K. Batty, Dr. I. J. Sobey, Professor S.J. Whittaker, Professor A. Grafen, Dr. A. R. Weidberg, Professor A. J. Parker, Professor F.A. Armstrong, Professor S. Elston, Professor R. Bush, Professor P.P. Craig, Dr. M. Cannon, Professor K. Nation, Professor W. Mattli, Professor L.M. McDowell, Dr. C. A. Larrington, The Revd. Dr. W. Whyte, Dr. D. Martin, Dr. A. Hills, Dr. R.M. Harding, Dr. H. Bouman, Professor N. P. Harberd, Dr. A. Starinets, Dr. J. Schnell, Dr. T. Burt de Perera, Dr. J.G.C. Snicker, Ms. S. Layburn, Dr. M-S. Omri, Dr. P.R. Hayes, Dr. K. Doornik, Dr. G. Kantor, Dr. B. Murnane, Professor J. Bray.

Apologies Dr. R. Ekins, Dr. N. Lübecker, Dr. A. Wright, Professor D. Kwiatkowski, Professor K. P. Tod, Dr. P. K. Dresch, Professor J. Ouaknine Dr. J. Obloj.

ACTION

AGENDA 'B'

1. Minutes

The minutes of the meeting of Governing Body held on 9th January were approved.

2. Stipendiary Lectureship in Law

The Governing Body **agreed** to appoint Mr Eli Ball to a Stipendiary Lectureship in Law from 1st April 2013 to 30th September 2014.

3. Teaching in Politics

[] has advised the College that [] intends to resign [] Supernumerary Teaching Fellowship from the end of March [] A replacement five-year fixed-term Supernumerary Teaching Fellowship in Politics (without membership of Governing Body), starting in October 2013, has been advertised.
[]

SENIOR TUTOR

4. Remuneration Committee

The minutes of the meeting held on 22nd January were received.

A pay award of 1%, backdated to 1st August 2012, for employees of the College who are also members of Governing Body was **agreed**.

FINANCE BURSAR

5. Educational Policy Committee

The minutes of the meeting held on 23rd January were received.

The committee's recommendation that Non-Stipendiary Research Fellowships in the Sciences be open to holders of 4-year personal awards in either the MPLS or Medical Sciences Divisions was considered. It was noted that the current scheme was set up specifically for holders of 5-year awards, for which fewer opportunities of this type are available. The committee was asked to reconsider the issues relating to Non-Stipendiary Research Fellowships in both Sciences and Humanities at its 7th week meeting in the context of discussions on the size and shape of the college.

SENIOR TUTOR

To address the discrepancy between the target number of undergraduates admitted to the College and the sum of individual subject quotas it was **agreed** that, for this year only, the target number would be allowed to increase, with the understanding that it would not exceed a maximum of 122 undergraduates admitted in Michaelmas Term 2013.

TUTOR FOR ADMISSIONS

It was **agreed** that the College would no longer consider applications from candidates wishing to study for the joint degree in History and English.

SENIOR TUTOR

The Governing Body **approved** the committee's recommendations for a new graduate studentship, the Lester B. Pearson Graduate Studentship, which is to be offered in partnership with an award from the University's Clarendon Fund.

TUTOR FOR GRADUATES

6. Research Centre Management Committee

The minutes of the meeting held on 23rd January were received.

Three recommendations for small grants to support conferences and workshops were **approved**. The Governing Body also **agreed** that up to £42,000 would be provided to support a pump-priming project "Publishers and Writers in Shakespeare's England", proposed by Dr Pitcher.

PRINCIPAL BURSAR AND DIRECTOR OF THE RESEARCH CENTRE

It was agreed that the procedures available for Fellows to apply to the College for money to support their research should be clarified, in particular, which categories of Fellows are entitled to apply, and to which committees applications should be addressed.

SENIOR TUTOR AND DIRECTOR OF THE RESEARCH CENTRE

7. Fundraising Committee

The minutes of the meeting held on 30th January were received.

The Governing Body **agreed** to the proposal to set up a Development Board to advise the Development Office on strategy and performance, and to review Development Office accounts. It was suggested that the board should consist primarily of external members. The President and the Fellow for Development will meet with potential board members in order to finalize arrangements and to consider how best to progress this proposal.

PRESIDENT AND FELLOW FOR DEVELOPMENT

8. Domestic Committee

The minutes of the meeting held on 30th January were received.

9. General Purposes Committee

The minutes of the meeting held on 30th January were received.

The Governing Body **approved** a grant of up to [] to support an event organised by Dr Omri.

PRINCIPAL BURSAR

10. Estates Committee

The minutes of the meeting held on 6th February were received.

The Governing Body **agreed** to provide funding, [] to support feasibility studies relating to land development. The Estates Bursar thanked Savills on behalf of Governing Body for facilitating the process of obtaining planning consent at Southmoor. Recommendations from Savills in the next 3 months concerning the site would be adopted, subject to the agreement of three (and disagreement of none) of the Principal Bursar, Estates Bursar, Finance Bursar and the President.

ESTATES BURSAR AND PRINCIPAL BURSAR

11. Finance Committee

The minutes of the meeting held on 6th February were received.

The committee's recommendation to extend the contract of the Systems Accountant by 6 months was **agreed**. The estates budget for 2013/14 and the revised budget for 2012/13 were **approved**, and a 1% pay rise with effect from 1st August 2012 was **approved** for all non-Governing Body staff paid according to University pay scales. A sum of up to £17,000 for replacing the window boxes in Front Quad was **approved**.

FINANCE BURSAR

12. Fellows' Housing Committee

The minutes of the meeting held on 7th February were received.

The Governing Body **approved** the revised budget [] for refurbishing college houses, and authorised the Principal Bursar to obtain legal advice on the operation of the Fellows' housing schemes.

PRINCIPAL BURSAR

13. Conference of Colleges

The President reported on the meeting of Conference on 6th December 2012. Governing Body discussed mentoring arrangements for Junior Research Fellows in the context of the likelihood of their research outcomes being submitted to the forthcoming REF.

14. Any other business

The college has been asked to nominate a member of Governing Body to fill a vacancy on the steering committee of the Conference of Colleges for three years from Michaelmas Term 2013. The President invited volunteers from amongst those fellows who are not currently serving on a university committee.

PRESIDENT