

ST. JOHN'S COLLEGE

MINUTES

A meeting of **GOVERNING BODY** was held on Friday 7th July 2017 at 2.00 p.m. in the Senior Common Room.

Present: The President, Professor C. J. K. Batty, Professor R. G. Compton, Professor A. Grafen, Professor A. R. Weidberg, Professor A. J. Parker, Professor F. A. Armstrong, Dr. C Whistler, Professor M. Cannon, Professor K. Nation, Professor W. Mattli, Professor P. Maini, The Revd. Prof. W. Whyte, Professor A. Hills, Professor R. M. Harding, Professor A. Wright, Ms. S. Layburn, Professor M-S. Omri, Professor C. Newton, Professor R. Ekins, Professor J. Obloj, Dr. G. Kantor, Professor J. Stanyek, Professor J. Bray, Professor K. Southwood, Professor L. di Mare

Apologies: Professor S. Elston, Professor P. P. Craig, Professor N. P. Harberd, Professor A. Starinets, Professor J. Schnell, Professor T. Burt de Perera, Professor H. Skoda, Professor P. R. Hayes, Professor D. Kwiatkowski, Professor J. J. Pandit, Professor Z. Olszewska, Professor Sir R. Collins, Dr. I. Klinke, Professor C. Beem

In attendance: Dr. E. Clewlow (Academic Dean), Ms. A. Bielby (Director of Development and Alumni Relations), Ms. D. Cripps
Mr. J. Driscoll (Development Operations Manager) and Mr. M. Jennings (IT Officer) for Item 2

ACTION**AGENDA 'B'**1. Minutes and matters arising

The minutes of the meeting of Governing Body held on 20th June 2017 were **approved**.

In matters arising the Governing Body **agreed**, on the recommendation of the Chair of the Remuneration Committee, to set the stipend of the Fellow for Early Career Researchers at the same level as the stipends for the Fellow for Women and the Fellow for Ethnic Minorities.

PRESIDENT

The President reported on the situation of staff applying for Indefinite Leave to Remain, noting the current position of the central University administration and some individual departmental/faculty actions on support for academic staff. She had raised the issue with the Steering Committee of the Conference of Colleges and been assured that it would be discussed by Personnel Committee during the next academic year. It was agreed that General Purposes Committee would review the position in Michaelmas Term.

PRESIDENT2. General Data Protection Regulation

Professor Ekins (Data Protection Officer) briefed the Governing Body on the General Data Protection Regulation due to come into force at the end of May 2018. He noted the overall direction of the legal change as one of formalisation, intensification and institutionalisation, alongside increasingly strict regulation of fundraising and marketing.

College would need to review what people were told about collection of their personal data (privacy notices) and procedures for giving effect to data protection rights (including the right to have personal data deleted and a new right to data portability). Particular protections were being introduced for personal data for under-16 year olds which might affect the College's access and outreach activity. Subject access requests would need to be handled more quickly

as the time limit was being shortened and new mandatory requirements were being introduced that would require work data protection impact assessments for some issues. College would need to tighten up on conditions of securing and maintaining consent with the most obvious impact on the Development and Alumni Relations office.

Professor Ekins noted there would be further information in Michaelmas Term to raise awareness of the issues and to brief Governing Body on any necessary actions with regard to data held by the College.

DATA PROTECTION OFFICER

3. Honorary Fellowship

The Governing Body **elected** Sir Robert Devereux to an Honorary Fellowship from 7th July 2017.

4. Oxford North

The Principal Bursar updated the Governing Body on the Oxford North Project[].

PRINCIPAL BURSAR

5. Study Centre

The Principal Bursar reported on a meeting of the contractors, architects, external project manager and key College staff about the Study Centre. He confirmed that the end of phase 2, the practical completion date for the building, would be 5 March 2018. The site would be vacated by 30 April 2018. He reminded Governing Body that the President's Drive would be relaid during the summer and would therefore be out of action. This would also be the case in late December when the crane base was removed and again in February when turf for the Great Lawn was supplied.

6. Kendrew Concert Series

The President explained the history of the Kendrew Concert series since its establishment in 1996. With the refurbishment of the Auditorium during Michaelmas Term there was a natural pause and the opportunity to take stock and plan for the future provision of music in College.

The Governing Body **agreed** that the President would invite Colin Carr to perform two concerts in the Chapel with a reception at the last concert to thank him for his services to the College over the past twenty years. The President would also write to the mailing list of concertgoers to update them on the closure of the Auditorium.

PRESIDENT

7. USS

The Finance Bursar reported on the valuation of the Universities Superannuation Scheme (USS). The USS triennial valuation date was 31 March 2017 and valuation work was ongoing. [] Universities UK and the UCU union would have informal talks over the summer, with formal consultation taking place with the employers in September, Joint Negotiating Committee discussions in November/December and consultation with scheme members in early 2018.

FINANCE BURSAR

8. EJRA: implementation of new University Policy

The Senior Tutor reported on the changes to the University's EJRA policy, made as a result of the recommendations of the EJRA Review Group and approved by Congregation (<http://www.admin.ox.ac.uk/personnel/end/retirement/revisedejra/>).

He noted that the University would send letters to affected staff and that he would also contact them. The review of the College's EJRA Policy would not be finalised and agreed until Michaelmas Term but he would start informal discussions with a view to reaching agreement to enable simultaneous application for the EJRA both to College and the University.

SENIOR TUTOR

9. President's Report

The President offered some reflections at the end of the academic year, noting significant progress on a number of College projects, including the new Gardeners' headquarters, the Library and Study Centre, the completion of the Bainton Road Nursery and the refurbishment of the Beehive over the Long Vacation. She highlighted new initiatives on equality and diversity with the appointment of a Fellow for Ethnic Minorities and a number of celebrations throughout the past year. The recommendations of the Catering Review were being implemented and the new outreach initiative, the St John's Inspire programme, was ready to launch. She noted the Development and Alumni Relations office's wide range of activity, including a new Rawlinson Society tea for legacy pledgers and informal events such as 'Thirsty Tuesdays'.

The President thanked demitting College Officers for their hard work and support and thanked Governing Body for granting her a sabbatical during the next two terms.

10. Any other business

The President reported that the Oxford Research Staff Society had asked if a member of Governing Body would be interested in joining its advisory board.

Governing Body

The Statutes Officer reported that the changes to the Statutes agreed in March 2016 were on the agenda of the Privy Council meeting on 19 July.

BELOW THE LINE ITEMS – TO NOTE

11. Sports Report

The Sports Officer's annual report was received.

12. Garden Report

The Keeper of the Groves' annual report was received. It was noted that the Penson lecture would resume in Trinity Term 2018.