

ST. JOHN'S COLLEGE

MINUTES

A meeting of **GOVERNING BODY** was held on Friday 6th July 2018 at 2.00 p.m. in the Senior Common Room.

Present: The President, Professor S. J. Whittaker, Professor A. Grafen, Professor A. J. Weidberg, Professor A. J. Parker, Professor F. A. Armstrong, Professor C. Whistler, Professor M. Cannon, Professor K. Nation, Professor P. Maini, The Revd. Professor W. Whyte, Professor A. Hills, Professor R. M. Harding, Professor H. Bouman, Professor A. Starinets, Ms. S. Layburn, Professor M-S. Omri, Professor N. Lübecker, Professor R. Ekins, Professor J. Obloj, Dr. G. Kantor, Professor J. Bray, Professor D. Kwiatkowski, Professor K. Southwood, Professor L. di Mare, Professor G. Rose, Professor S. Kiefer, Professor N. Sugimura

Apologies: Professor S. Elston, Professor C. A. Larrington, Professor N. P. Harberd, Professor T. Burt de Perera, Professor H. Skoda, Professor C. Newton, Professor J. Stanyek, Dr. I. Klinke, Professor C. Beem

In attendance: Ms. D. Cripps

ACTION**AGENDA 'B'**1. Minutes and matters arising

The minutes of the meeting of Governing Body held on 19th June 2018 were **approved** with one amendment.

In matters arising the President reported on discussions about proposals in the University's Strategic Plan to increase student numbers and their implications.

She also noted that she had received expressions of interest in becoming a director of the Bainton Road Nursery but would be pleased to receive more.

2. Remuneration Committee

The minutes of the meeting held on 21st June 2018 were received.

The Governing Body **agreed** to advertise the position of Senior Tutor with a salary linked to the University's Grade 10 (£53,691–£67,972), plus a housing allowance of £13,730. It was also **agreed** that the stipend for the post of Vice-President (Academic) should be set at [] the same level as for the Senior Dean, Fellow for Research and Investment Officer, and that the stipend for the Vice-President (Domus) should be [].

It was further **agreed** that the stipend for the Fellow for Graduates would be reviewed when the new Senior Tutor entered post and that the position of Acting Academic Dean would be abolished.

The Governing Body also **agreed** to advertise the position of Home Bursar with a salary linked to the University's Grade 10 (£53,691–£67,972), plus a housing allowance of £13,730.

It was **agreed** that an increase in pay scales in line with a UCEA pay proposal or subsequent national agreement should be implemented by the College at the same time as the University decided to implement the increase. It was also **agreed** that the stipends of College Officers and the sums payable as College Allowances would be increased by the same percentage at that time.

FINANCE BURSAR

An extra payment [] was **agreed** for Professor Batty for the years 2016–18 in recognition of his exceptional extra activity in overseeing the consequences of the EJRA review panel.

An uplift [] was **agreed** for the Finance Bursar [].

It was **agreed** that the stipend associated with the role of Principal Bursar would be uplifted [] and would be kept under review annually during the implementation of the Bursarial Review. It was also **agreed** that the Principal Bursar should receive an award [] in recognition of his excellent performance.

PRESIDENT

3. Promotion of the Arts Committee

The minutes of the meeting held by email circulation on 12th June 2018 were received.

The Governing Body **agreed** to commission Ruth Bubb for conservation work on ‘Landscape with Cattle’ by Philip Peter Roos [].

KEEPER OF THE PICTURES

4. Bursarial Review

The Principal Bursar reported that he had consulted a number of staff on the establishment of the position of Home Bursar and that there was support for the appointment, which was seen as a constructive change.

The Governing Body **agreed** the further particulars for the post of Home Bursar.

PRINCIPAL BURSAR

5. Oxford North

The Principal Bursar reported on two significant meetings held as part of the public consultation on the Oxford North project, both of which Thomas White Oxford had attended. The consultation was open until the end of July. He noted that pictures of the Red Hall building and model were in the SCR. It was expected that a planning application would be submitted at the end of the month.

PRINCIPAL BURSAR

6. Study Centre

The Principal Bursar reported that the Study Centre would now be ready to hand over on 26th October. Books would therefore be moved in 9th Week of Michaelmas Term and appropriate provision made for students with exams at the end of the term and for admissions candidates.

He noted a likely project cost overrun [].

The President would set up a small working group next term to plan the opening in spring 2019.

PRESIDENT and PRINCIPAL BURSAR

7. Auditorium: opening

The President reported that the official opening of the refurbished auditorium would take place at 18.30 on 8th December with a concert featuring Ian Bostridge and Imogen Cooper. She would welcome suggestions for the guest list.

It was noted that there were some teething issues with regard to the audiovisual system.

GOVERNING BODY, PRESIDENT and PRINCIPAL BURSAR

8. Communications Review

The IT Fellow reported that one tender had been received for the intranet project to date and that further expressions of interest would be sought from developers.

Ms Cripps presented a communications review updating on recent activity, including the term's successful photography competition, which would be repeated during Michaelmas Term. The next priority was to strengthen the presentation of the College's research profile, including Fellows' own individual profiles, and to improve internal communications via the new intranet.

The Governing Body **agreed** these priorities.

IT FELLOW and PRESIDENT'S EXECUTIVE OFFICER

9. Inspire programme report

The President welcomed the report on the pilot year of the *Inspire* programme, a series of events, visits, workshops and online contact for pupils and their teachers in Years 9–13 from non-selective state schools in the College's linked London Boroughs of Harrow and Ealing.

She noted Dr Clewlow's initial work on the programme and thanked Professor Murnane and Dr Campbell for their work in getting the programme up and running.

10. Sports report

The Sports Fellow's annual report was received.

11. Garden report

The Keeper of the Groves' annual report was received. The Governing Body thanked the Head Gardener and his team for their excellent work in maintaining the gardens during the building work.

12. President's report

The President noted, at the end of the academic year, that significant progress had been made with the completion of a review of academic structures, a bursarial review and a review of communications – and more work to do in successful implementation of the outcomes.

She highlighted the new College Vision which would be completed over the Long Vacation, taking into account the additional feedback she had received.

The Director of Development and Alumni Relations was working on the College's development strategy and would be suggesting areas to focus on.

The President thanked demitting College Officers, and especially the Senior Tutor, Senior Dean and Secretary to Governing Body, for their hard work and support. She also thanked Governing Body again for granting her two terms' sabbatical during the academic year.

13. Any other business

The Data Protection Officer reported a minor data breach in June. He would report more fully at the start of Michaelmas Term.

BELOW THE LINE ITEMS – TO NOTE

14. Lamb and Flag

The minutes of the Lamb and Flag Directors' meeting held on 18th June 2018 were received.