

ST. JOHN'S COLLEGE

MINUTES

A Stated General Meeting of **GOVERNING BODY** was held on Wednesday 7th November 2018 at 2.00 p.m. in the Senior Common Room.

Present: The President, Professor C. J. K. Batty, Professor A. Grafen, Professor A. J. Weidberg, Professor A. J. Parker, Professor F. A. Armstrong, Professor S. Elston, Professor C. Whistler, Professor P. P. Craig, Professor Z. Molnár, Professor M. Cannon, Professor P. Maini, Professor C. A. Larrington, The Revd. Professor W. Whyte, Professor R. M. Harding, Professor N. P. Harberd, Professor A. Wright, Ms. S. Layburn, Professor H. Skoda, Professor N. Lübecker, Professor P. R. Hayes, Professor C. Newton, Professor J. Obloj, Dr. G. Kantor, Professor B. Murnane, Professor J. Stanyek, Professor J. Bray, Professor K. Southwood, Professor J. J. Pandit, Professor Sir R. Collins, Dr. I. Klinke, Professor L. di Mare, Professor S. Kiefer, Professor N. Sugimura, Professor S. Toussaert

Apologies: Professor A. Hills, Professor H. Bouman, Professor R. Ekins, Professor D. Kwiatkowski, Professor C. Beem, Professor G. Rose, Dr. S. Campbell, Mr R. Crow

In attendance: Dr. K. Doornik, Ms. D. Cripps

ACTION**AGENDA 'B'**

1. Professor S. Toussaert, Official Fellow and Tutor in Economics, was admitted to Governing Body.

2. Minutes and matters arising

The minutes of the meeting of Governing Body held on 3rd October 2018 were **approved**.

In matters arising, the President reminded Governing Body of the requirement as Trustees to complete a full declaration of any conflicts of interest.

The President reported that the Bainton Road Nursery had been rated 'Outstanding' after its recent Ofsted inspection. Governing Body congratulated the nursery staff and directors.

3. Research Fellowships in the Sciences and Mathematics

The Vice-President (Academic) reported on the elections for Research Fellowships in the Sciences and Mathematics.

Dr. Cyril Closset, Dr. Heather Harrington and Dr. Lars Jansen were **elected** to fixed-term non-stipendiary Research Fellowships (without membership of Governing Body) from 1st October 2018, for a period of up to four years in the first instance, or until the end of their qualifying external research fellowship if earlier.

VICE-PRESIDENT (ACADEMIC)

4. Appointment of Home Bursar

The Principal Bursar reported that Ms Jo Roadknight had been appointed as Home Bursar and would start in post on 12th November 2018.

The Governing Body **elected** Ms Roadknight to a Supernumerary Fellowship, coterminous with her holding the post of Home Bursar. On completion of her one-year probationary period, Ms Roadknight would become a full member of Governing Body.

The President noted the number of applicants for the post. It was **agreed** that for future appointments of non-academic staff who would become Fellows the number and gender breakdown of applicants would be reported as a matter of course.

PRINCIPAL BURSAR

5. Presentations to Governing Body

The Principal Bursar noted that Professor Kay's presentation to Governing Body on the College's investments had been postponed until the New Year.

Mr Donger would be available to discuss Oxford North and affordable housing with members of Governing Body on 8th and 9th November.

PRINCIPAL BURSAR

6. Opening of the Study Centre

The President reported on the first meeting of the Working Group planning the opening of the Study Centre at the beginning of Michaelmas Term 2019. She encouraged members of Governing Body to offer their ideas.

She asked specifically for thoughts on who should open the Study Centre, with a view to a shortlist being presented to the 8th Week meeting of Governing Body.

GOVERNING BODY

7. Bainton Road Nursery

The Governing Body **agreed** a proposal from the Directors of Bainton Road Nursery that the outstanding performance of the nursery staff should be recognised [].

PRINCIPAL BURSAR

8. Development and Alumni Relations Committee

The minutes of the meeting held on 10th October 2018 were received.

The Principal Bursar briefed Governing Body on the proposal for a Gaudy fundraising strategy. It was **agreed** to trial the proposal.

DIRECTOR OF DEVELOPMENT & ALUMNI RELATIONS

9. Domestic Committee

The minutes of the meeting held on 17th October 2018 were received.

The Governing Body **agreed** to increase the number of students on the UNIQ programme accepted by the College by 50 students for four days during the Easter Vacation.

The Governing Body **approved** the revised *Booking Contract for Conferences and External Events* and the *Terms and Conditions for Conferences and External Events*.

DOMESTIC & ESTABLISHMENT BURSAR

10. Educational Policy Committee

The minutes of the meeting held on 17th October 2018 were received.

The Governing Body **agreed** to extend Dr. Ostle's Emeritus Research Fellowship by three months until 30th June 2021 to take account of his appointment to a Stipendiary Lectureship from 1st October–31st December 2018.

The Vice-President (Academic) reported that, after a review of funds for the support of Junior Research Fellows, Dr. Sekita would be the Woodhouse Junior Research Fellow in Classics, Dr. Alfonsa, the Kilner Junior Research Fellow in Medicine and Dr. Gardiner, the Fraser

Junior Research Fellow in Philosophy. It was also noted that Professor Toussaert would be the Sharp Fellow in Economics.

The Governing Body **agreed** to elect Etienne Soubes-Goldman, Jess Thompson and Penny Young to Casberd Scholarships.

Governing Body reaffirmed the principle that the President should normally serve as one of two College representatives on selection committees for Associate Professorships where the University was the main employer and that the other representative should be an Official Fellow.

11. General Purposes Committee

The minutes of the meeting held on 24th October 2018 were received.

The Governing Body **agreed** to the recruitment of a fixed-term assistant in the President's Office to help with events and related activities. It remained to be determined where the post should sit in future.

PRESIDENT

Governing Body **agreed** support [] for Target Oxbridge for one year in the first instance and, subject to the availability of space, to provide lunch for a small number of participants on the three-day Easter Residential and one-day Summer Conference (dependent on how much support was also being given to other similar programmes at the same time).

VICE-PRESIDENT (ACADEMIC)

[]

It was further **agreed** that the Angela Fu Scholarship would be advertised with a preference for the scholarship to be awarded to a student from China, Hong Kong or Taiwan, with the usual wording used on other scholarships across the University: 'In the case of several candidates being of equal merit, preference will be given to candidates ordinarily resident in Taiwan, Hong Kong or mainland China'.

VICE-PRESIDENT (ACADEMIC)

Governing Body **re-elected** Professor John Duncan to a Supernumerary Fellowship until the 30th September 2020.

It was noted that the College had been contacted by the Working Group on Oxford University and Colonialism and had supplied examples of the College's activity to represent and encourage its diversity. A proposal for research into the College's historical links to empire would be prepared for consideration by Research Committee.

THE REVD. PROFESSOR WHYTE

The Principal Bursar reported that a new HR post was still under consideration. It was intended that the post would provide HR management for non-academic staff and support to senior College officers in dealing with HR matters for academic staff.

12. Finance Committee

The minutes of the meeting held on 31st October 2018 were received.

The Finance Bursar briefed Governing Body on the College's Annual Report and Accounts with a series of graphs summarising the College's financial activities. The Governing Body thanked the Finance Bursar and her team for preparing such an excellent overview of the College's finances.

The Governing Body **approved** the allocation [] to take the Oxford North project through to the end of January 2019.

Governing Body also **agreed** the establishment of an Investment Advisory Group to launch around Easter 2019 with agreed terms of reference and advisors.

The Governing Body expressed its wish for an opportunity to discuss the College's investment strategy in more depth and to benchmark the strategy internally against the University's policies and externally against multiple charities and funds, such as Cancer Research UK, the Church of England and USS. The President noted that there would be such an opportunity after the discussion with the Investment Officer in Hilary Term and in the light of the College's strategic plan.

The Governing Body further **agreed** to set aside [] to support existing EU College staff in the event that they encountered legal challenges to their right to work in the UK in the case of a no-deal Brexit.

PRINCIPAL BURSAR

13. Estates Committee

The minutes of the meeting held on 31st October 2018 were received.

The Governing Body **agreed** to appoint Feltham to refurbish Bardwell Court [].

It was **agreed** to seek a management agreement with an external operator for the Lamb and Flag and to ask Savills to market the premises.

Fees [] were also **agreed** to review the use of the space at the Lighting Store in Pusey Lane to provide graduate accommodation and to take the project to the planning stage.

ACTING ESTATES BURSAR

Governing Body further **agreed** expenditure [] for the purchase and fitting of new roller blinds at the barn in Bagley Wood and the purchase of a replacement firewood processor [].

KEEPER OF BAGLEY WOOD

The Governing Body **agreed** up to eighteen days' tree consultancy with Michael Lear [].

KEEPER OF THE GROVES

14. Any other business

It was suggested that a PDF of all papers as a single numbered string for committee meetings should be available. The IT Fellow noted that the new intranet would be the natural place for storage of such documents.

IT FELLOW

BELOW THE LINE ITEMS – TO NOTE

15. Development Board

The minutes of the meeting held on 2nd October 2018 were received.

16. Promotion of the Arts Committee

The minutes of the meeting held on 24th October 2018 were received.

17. Chapel and Patronage Committee

The minutes of the meeting held on 31st October 2018 were received.