

## ST. JOHN'S COLLEGE

**MINUTES**

A meeting of **GOVERNING BODY** was held on Wednesday 28<sup>th</sup> November 2018 at 2.00 p.m. in the Senior Common Room.

Present: The President, Professor C. J. K. Batty, Professor R. G. Compton, Professor A. Grafen, Professor A. J. Weidberg, Professor A. J. Parker, Professor F. A. Armstrong, Professor S. Elston, Professor C. Whistler, Professor P. P. Craig, Professor M. Cannon, Professor P. Maini, Professor C. A. Larrington, The Revd. Professor W. Whyte, Professor A. Hills, Professor R. M. Harding, Ms. S. Layburn, Professor H. Skoda, Professor N. Lübecker, Professor P. R. Hayes, Professor R. Ekins, Professor B. Murnane, Professor J. Bray, Dr. I. Klinke, Professor C. Beem, Professor S. Kiefer, Professor N. Sugimura, Professor S. Toussaert, Professor A. Srinivasan

Apologies: Professor H. Bouman, Professor N. P. Harberd, Professor A. Wright, Professor C. Newton, Professor J. Obloj, Dr. G. Kantor, Professor J. Stanyek, Professor D. Kwiatkowski, Professor K. Southwood, Professor Sir R. Collins, Professor G. Rose

In attendance: Dr. K. Doornik, Mr R. Crow, Ms. J. Roadknight, Ms. D. Cripps

**ACTION****AGENDA 'B'**

1. Professor A. Srinivasan, Official Fellow and Tutor in Philosophy, was admitted to Governing Body.

2. Minutes and matters arising

The minutes of the meeting of Governing Body held on 7<sup>th</sup> November 2018 were **approved**.

In matters arising, the Principal Bursar reported that he had asked the College's major investment advisers to prepare a profile of investments against a number of benchmarks in order to inform a full discussion in Hilary Term.

The President asked that, after the two information sessions already held, any further comments on the plans for Oxford North be sent to her and the Principal Bursar.

**GOVERNING BODY**

3. Appointment of Senior Tutor

The Vice-President (Academic) reported that Dr. Matthew Nicholls had been appointed as Senior Tutor and would start in post on 7<sup>th</sup> January 2019.

The Governing Body **elected** Dr. Nicholls to a Supernumerary Fellowship, coterminous with his holding the post of Senior Tutor. On completion of his probationary period, Professor Nicholls would become a full member of Governing Body.

**PRESIDENT**

4. Entertainments Committee

The minutes of the meeting held on 30<sup>th</sup> October 2018 were received.

The Governing Body **agreed** that the Steward of High Table would oversee all menus from Trinity Term 2019 in liaison with the Pinkernes.

**STEWARD OF HIGH TABLE**

The Governing Body **agreed**, after a straw poll, to consult the JCR President for advice and to discuss the format of the Freshers' Dinner again at Entertainments Committee.

#### **HOME BURSAR**

##### 5. Research Committee

The minutes of the meeting held on 14<sup>th</sup> November 2018 were received.

The Governing Body **agreed** a Visiting Researcher Grant [] for Professor Kiefer to invite Professor Javier Esparza (TU Munich) for four weeks in Hilary Term 2020.

It was also **agreed** to introduce a Research Continuity Fund to provide funding for current successful research as a bridge between the expiration of one grant and the start date of a renewal or follow-on grant. The terms and conditions for the fund would be agreed with the Principal Bursar to clarify who might apply and in what circumstances.

#### **FELLOW FOR RESEARCH**

The research budget for 2018/19 was **agreed**.

The Fellow for Research noted that applications for all Medium-size, Large and Meeting of Minds grants would now be accepted twice yearly (Friday of 0<sup>th</sup> Week of Michaelmas Term and Friday of 4<sup>th</sup> Week of Hilary Term). Early Career research grants could be applied for by Friday of 0<sup>th</sup> Week of each term and Visiting Researcher grant applications at any time.

The Committee had approved Revd. Professor Whyte's proposal for research into the College's historical links to empire. Fellows from disciplines other than History were invited to join the steering group for the project.

#### **GOVERNING BODY**

##### 6. Academic Services Committee

The minutes of the meeting held on 14<sup>th</sup> November 2018 were received.

The Vice-President (Academic) noted that some College-owned laptops still needed to be encrypted.

##### 7. Educational Policy Committee

The minutes of the meeting held on 21<sup>st</sup> November 2018 were received.

The Governing Body **agreed** that the College should take part in the exchange scheme with the University of Salamanca organised by the Modern Languages Faculty for a trial period of three years.

#### **ACTING SENIOR TUTOR**

It was also **agreed** that Professor Blundell's association with the College be changed to a Supernumerary Fellowship for Distinguished Researchers.

#### **VICE-PRESIDENT (ACADEMIC)**

The Governing Body **agreed** a contribution [] to support the launch of the Group for European Geopolitical Studies.

Sabbatical leave was **agreed** for Professor A. Hills (Michaelmas Term 2019 to Trinity Term 2020).

The Vice-President (Academic) highlighted the new procedure for the annual Academic Feedback exercise, to be trialled in Hilary Term 2019.

The Fellow for Graduates briefed Governing Body on the new electronic system for graduate admissions. Fellows should email him about this if they wished to opt out of the system.

**GOVERNING BODY**

8. Fellows' Housing Committee

The minutes of the meeting held on 21<sup>st</sup> November 2018 were received.

The Governing Body **agreed** a revised scheme of work [].

The Governing Body also **agreed** a tender for the refurbishment []. The Principal Bursar noted [].

**PRINCIPAL BURSAR**

9. Hilary Term Calendar

The draft Calendar was **agreed**.

10. Any other business

The President asked members of Governing Body who had not yet returned a declaration of any conflict of interest to do so.

She thanked the Committee for the Promotion of the Arts and the Keeper of the Pictures for organising the taking of the long-serving staff portraits and their exhibition.

It was noted that minutes of sub-committees should be presented in a standard and consistent format.

**EXECUTIVE OFFICER TO THE PRESIDENT, ACADEMIC ADMINISTRATOR**

**BELOW THE LINE ITEMS – TO NOTE**

11. Health and Safety Committee

The minutes of the meeting held on 14<sup>th</sup> November 2018 were received.

12. Conference of Colleges

The unconfirmed minutes of the meeting of the Conference of Colleges on 8<sup>th</sup> November 2018 were received.

13. Official guests to dinners, 2019

The list of official guests to dinners in 2019 was received and three additional guests **agreed**. The President encouraged Fellows to invite a professional colleague as their guest at College feasts.

14. USS update

An update from USS on concluding the 2017 valuation was received.